

HEI ID: HEI-U-0323

Name of HEI: Savitribai Phule Pune University

Type of HEI: State Public University

Annual Report

OF

**CENTRE FOR INTERNAL QUALITY ASSURANCE
(CIQA)**

PROGRAMMES UNDER

ONLINE MODE

2025-26

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DECLARATION	

Part – I: General Information**1.1 Date of notification of the Centre(attach a copy of the notification):**

1.2 Details of Director, CIQA

- Name : Dr. Vaibhav Jadhav
- Qualification: M.A., M.Ed., Ph.D. (Education)
- Appointment Letter and Joining Report: Upload (PDF)

1.3 Details of CIQA Committee:**a. Composition as per Regulations**

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of	Chairperson	Prof. Dr Suresh Gosawi	Physics	15/07/2024
b.	Three Senior teachers of HEI	Member 1	Prof. Dr Harish Nawale	Philosophy	24/08/2026
		Member 2	Prof. Dr. Rajendra Pahurkar	Management Science	24/08/2026
		Member 3	Dr Chandrani Chaterjee	English	24/08/2026
c.	Head of three Departments School of Studies from which programme is being offered in ODL and Online mode	Member 4	-	-	-
		Member 5	-	-	-
		Member 6	- -	- -	- -
d.	Two External Experts of ODL and/or Online	Member 7	Dr. Alok Kumar Upadhyay		24/08/2026
		Member 8	Dr. Surendrkumar Sharma		24/08/2026
e.	Officials from departments of HEI	Member 9 Administratio	Prof. Dr Prafulla Pawar	Registrar	24/08/2026

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Public University**

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
	- Administration - Finance	n			
		Member 10 Finance	CMA Charushila Gayake	Finance & Accounts Officer	15/07/2024
f.	Director, CIQA	Member Secretary	Dr. Vaibhav Jadhav	Education	15/07/2024

b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)**Yes****1.4 Number of meetings held and its approval: 01****a. No. of meetings held every year: 01****b. Meeting details:**

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	26-08-2026	2	www.unipune.ac.in/SOL/CIQA.html	

1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020: NIL**1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020: NIL****1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order: NIL****1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order: NIL****1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order: July 2025 Academic Session**

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Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans- gender)			
							M	F	TG	Total
1.	MBA	02	96	10+2+3	43205	F.No. 1- 10/2025 (DEB-SR) 03/10/2025	189	137	0	326
2.	MCA	02	96	10+2+3	42705	F.No. 1- 10/2025 (DEB-SR) 03/10/2025	55	13	0	68

January 2026 Academic Session

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans- gender)			
							M	F	TG	Total
1.	MBA	02	96	10+2+3	43205	F.No. 1- 10/2025 (DEB-SR) 03/10/2025	94	86	0	180
2.	MCA	02	96	10+2+3	42705	F.No. 1- 10/2025 (DEB-SR) 03/10/2025	9	7	0	16

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA:-

CIQA meeting has been conducted on 30th August 2025 and the meeting minutes have been approved. It has been planned to comply the recommendations from the committee on priority basis.

2.2 Compliance of Quality Monitoring Mechanism – As per Annexure-I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document
1.	Governance, Leadership and Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	a. Board of Studies => Faculty => Board of Deans => Academic Council = b. Management Council of SPPU c. Preparation of Academic Calendar & Development of SLM Coordination with Technical team & Examination Department of SPPU to Smooth conduction & operation of ODL programmes	a. http://unipune.ac.in/administration_files/BCUD.htm a. http://unipune.ac.in/university_files/academic_council.htm b. http://unipune.ac.in/university_files/management_council.htm
2.	Articulation of Higher Educational Institution Objectives	CDOE strives to cater for Learning needs	http://unipune.ac.in/sol/
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	a. Respective BOS of SPPU b. Development of SLM & PCP/Counselling sessions, CIA c. PCPs on public holidays to facilitate working professionals d. Provision of special exam in case exam schedule clashes with competitive & professional exams	http://unipune.ac.in/sol/

		e. SLM in print form & subject experts for PCPs / counselling sessions f. Google forms	
4.	Programme Monitoring and Review	D.C.	http://unipune.ac.in/SOL/CIQA.html
5.	Infrastructure Resources	Sufficient Infrastructure & Superstructure	
6.	Learning Environment and Learner Support	LSCs over territorial jurisdiction of HEI	http://unipune.ac.in/sol/
7.	Assessment and Evaluation	CIA by LSC & ESE by Examination Unit of SPPU	http://unipune.ac.in/sol/
8.	Teaching Quality and Staff Development	Teachers as per the University norms have been appointed as Programme Coordinators at CDOE	

2.3 Compliance of Process of Internal Quality Audit - As per Annexure-I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document
1.	Academic Planning	Academic Calendar has been prepared, SLM developed, PCPs conducted	http://unipune.ac.in/SOL/CIQA.html
2.	Validation	BOS	http://unipune.ac.in/SOL/CIQA.html

3.	Monitoring, Evaluation and Enhancement Plans	a. Schedule of PCPs / counselling sessions	
	a. Reports from Examination Centres	b. Academic Administrative Audit as per SPPU norms	
	b. External Auditor or other External Agencies report	c. Reports generated through online system	
	c. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels		
	d. Reporting and Analytics by the Higher Educational Institution		
	e. Periodic Review		

Part – III: Human Resources and Infrastructural Requirements**3.1 Name and details of Director of Centre for Distance and Online
Education (Dual Mode University) -**

<http://unipune.ac.in/SOL/CIQA.html>

**3.2 Name and details of Deputy Director of Centre for Distance and Online
Education (Dual Mode University) -**

Programmes Name	No .of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason thereof
PG	1	1	Yes	-

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me
01	Dr. Dileep Baragade Assistant Professor	M.Sc., M.B.A., M.Com., Ph.D.	15 Years	Contractual ₹ 40,000/- per month 10 months	04/08/2025

**3.3 Name and details of Assistant Director of Centre for Distance and Online
Education (Dual Mode University) – NIL Compliance status in respect of
Human Resource –****i. Programme name: MBA and MCA****a. Programme Coordinator**

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me
01	Dr. Dileep Baragade	Assistant Professor	M.Sc.(CS), M.B.A., M.Com., Ph.D.	Contractual ₹ 40,000/- per month	30/11/2024

b. Course Coordinator

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/month	Date of joining programme
01	Management Concepts & Applications	Prabhu Arati Rajesh Assistant Professor	MBA PhD	17 Years	Regular	02/01/2025
02	Economics for Managers	Ashutosh Pradip Kolte Associate Professor	MBA PhD	17 Years	Regular	02/01/2025
03	Organizational Behavior	Deepa Prasad Venkatraman Associate Professor	MBA PhD	17 Years	Regular	02/01/2025
04	Elements of Managerial Communication	Dr Nitin Veer Assistant Professor	MBA PhD	12 Years	Contractual	30/11/2024
05	Computers Application for Business	Dr. Dileep Baragade Assistant Professor	M.B.A., Ph.D.	15 Years	Contractual	30/11/2024
06	Basics of Marketing	Atish Arun Chintamani Associate Professor	MBA PhD	17 Years	Regular	02/01/2025
07	Processor Architecture And Design	Nitin Patil	MSc, NET	20 Years	Regular	15/07/2025
08	Research Methodology	Pallavi Mandhare	MSc, SET, PhD	10 Years	Regular	15/07/2025
09	Foundation Of Artificial Intelligence	Jyoti Yadav	MSc, SET, PhD	18 Years	Regular	15/07/2025

c. Course mentor

S. No.	Names with Designation	Qualification	Experiences	Type	Date of Joining programme
01	Dr (Mrs). Supriya Patil Professor	MBA PhD	20 Years	Regular	02/01/2025
02	Dr Prafulla Pawar Professor	MBA PhD	20 Years	Regular	02/01/2025
03	Dr. Vinayak Joshi Senior Professor	MSc, PhD	26 Years	Regular	15/07/2025

3.4 Details of Administrative staff**a. Number of Administrative staff available exclusively for Online programmes**

Admin Staff	Required	Available
Deputy Registrar	1	-
Assistant Registrar	1	-
Section Officer	1	-
Assistants	3	02
Computer Operator	2	02
Multi Tasking Staff	2	01

b. Number and details of Technical Support for Online Programmes:**i. Technical Team for Development of e-Content as Self-Learning e- Modules:**

Post	Required	Available
Technical Manager (Production)	1	01
Technical Associate (Audio-Video recording and editing)	1	01
Technical Assistant (Audio-Video recording)	1	01
Technical Assistant (Audio-Video editing)	1	01

ii. For Delivery of Online Programmes:

Post	Required	Available
Technical Manager (LMS and Data Management)	1 (per Centre)	01
Technical Assistant (LMS and Data Management)	2	01

iii. For Admission and Examination for Online mode:

Post	Required	Available
Technical Manager (Admission, Examination and Result)	1 (per Centre)	01
Technical Assistant (Admission, Examination and Result)	2	02

Part – IV: Examinations

- 4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations: Examinations of Semester 1 are yet to be conducted.**
- 4.2 Compliance of facilities required for the conduct of Online examination for online programmes : Examinations of Semester 1 are yet to be conducted.**
- 4.3 Compliance status of ‘Evaluation’ and ‘Certification’ –**
Examinations of First Year Examination have been scheduled from 19/09/2026.
- 4.4 Result and Student:**
Examinations of First Year Examination have been scheduled from 19/09/2026.

**Part – V: Programme Project Report (PPR) and e-Learning
Material (e-LM)**

5.1 Compliance status of ‘Guidelines on Programme Project Report’ –

PPRs have been prepared & will be kept for approval in upcoming meeting of BoS

**5.2 Compliance status of ‘Quality Assurance Guidelines of Learning Material In
Multiple Media And Curriculum And Pedagogy’ – As per Annexure - VI of UGC
(ODL Programmes and Online Programmes) Regulations, 2020**

ELM (as per SPPU prescribed syllabus) in digital format is made available to all the students

5.3 Compliance status in respect of e-Learning Material–

ELM has been developed for all the courses as per the Syllabi for First Year.

Part – VI: Programme Delivery through Learning Platform

6.1 Details of Learning Platform

<https://www.cdoe.sppuef.in/login>

6.2 Compliance status in respect of the Programme delivery : Yes

6.3 Whether e-learning material of any course in a particular programme was sourced through OER/ Massive Open Online Courses: No

Part – VII: Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020 – Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes	
http://unipune.ac.in/SOL/CIQA.html			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Online mode	Yes	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes	
5.	Programme-wise information on syllabus, suggested readings, contact points for	Yes	

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S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
	counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, their working hours and mentoring (for Online mode) Schedule		
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes	
7.	Detailed strategy plan related to Online programme delivery, if any including learning materials offered through Online and learner assessment system and quality assurance practices of Online learning programmes	Yes	
8.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Online programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes	
9.	Information regarding all the programmes recognised by the Commission	Yes	

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
10.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Yes	
11.	Complete information about 'e-Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Online Programmes;	Yes	
12.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Online Programmes	Yes	
13.	List of the 'Examination Centres' along with the number of learners in each centre, for Online programmes	Yes	
14.	Details of proctored examination in case of end semester examination or term end examination of Online programmes	Yes	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Yes	
16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes	

Part – VIII: Admission and Fees**8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

S.No.	Provision	Whether being complied Yes/No
1.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in online mode, shall render the enrolment invalid	Yes
2.	A Higher Educational Institution shall, for admission in respect of any programme in online mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes
3.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes
4.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with	Yes

	the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners	
5.	Admission of learners to a Higher Educational Institution for a programme in Online mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners	Yes
6.	Every Higher Educational Institution shall– (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner; (b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; (c) exhibit such records as permissible under law on its website; and (d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	Yes
7.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Online mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to	

	such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in online mode, and the other terms and conditions of such payment	Yes
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
8. (c)	The number of seats approved in respect of each programme of online mode, which shall be in consonance with the resources	Yes
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	Yes
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for	Yes

	admission to each programme of study and the amount of fee to be paid for the admission test	
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	Yes
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes
8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned	Yes

	in the Commission Order	
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Online mode offered by a Higher Education Institution	Yes
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	Yes
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in online mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher	Yes

	Educational Institution	
14.	No Higher Educational Institution shall, issue or publish- (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	Yes

8.2 Whether Higher Educational Institution provided the details of all International learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission: Not Applicable

Part – IX: Grievance Redressal Mechanism

9.1 Compliance status of ‘Grievance Redressal Mechanism’ – First Batch No Grievance received yet.

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
NIL	

9.3 Complaint Handling Mechanism

by e-mail Details of Nodal Officers: Dr. Vaibhav Jadhav, Director, CDOE
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9.4 Details of Complaints received from UGC (DEB) : NIL

Part – X: Innovative and Best Practices**10.1 Innovations introduced during academic year**

QR codes to access Admission website & prospectus

10.2 Best Practices of the HEI

ELMs - The ELMs prepared by CDOE, SPPU are very useful to the students. The ELMs of each course are user-friendly and are prepared in simple language.

FAQ - FAQs cover all the possible questions which may be asked by the students. They are helpful to satisfy doubts.

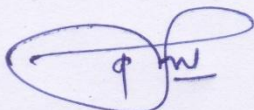
10.3 Details of Job Fairs conducted by the HEI : NIL**10.4 Success Stories of students of Online mode of the HEI : First Batch****10.5 Initiatives taken towards conversion of e-LM into Regional Languages : Not Applicable****10.6 Number of students placed through Campus Placements : NIL****10.7 Details of Alumni Cell and its activity : NIL**

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Name of HEI: SPPU

Type of HEI: State
Public University**DECLARATION**

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.



Signature of the Director:

Name: Dr. Vaibhav Jadhav

Seal:

Director
Centre for Internal Quality Assurance
Savitribai Phule Pune University,
Pune - 411007.

Signature of the Registrar:

Name: Prof. (Dr.) Prafulla Pawar

Seal:



Registrar
Savitribai Phule Pune University
(Formerly University of Pune)
Pune - 7.

Date:31/08/2026

Date:31/08/2026

Note: Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.